

APPLICATION PACKAGE Trainee/C Level - CNC Operator

To apply for this position

- 1. Print application package.
- 2. Fill out job application completely.
- 3. Send completed Job Application, Resume and Salary History to Human Resources:

Fax: (651) 287-3995 Email: candacel@tcdcinc.com

JOB POSTING		
Position Title:	Trainee/C Level - CNC Operator	
Hours:	Weekend 2nd Shift, overtime as needed or required	

Position Summary:

Secondary operations include drilling, tapping, reaming, broaching, vibrating, tumbling, degreasing, sanding, polishing, wire brushing, or other secondary operations. Visually checks castings during machine operation and maintains a constant flow of castings through the machine. May also take measurements to ensure conformance to specification and may pack. Operates a trim press for removing die casting gates and runners and visually inspects castings. May also be required to hand grind, file or buff die castings; position die castings for secondary operations. Additionally, some assembly operations may be required. Operates computerized lathes and machining centers. Performs a variety of procedures including boring, milling, turning, etc. Inspects for quality using a coordinate measuring machine and applying problem solving skills. Performs tool offsets using computerized equipment. Work from blueprints and machine programming language and the axis system.

Areas of Responsibility:

At the C level of operation, an operator should be able to:

- Operate with limited supervision.
- Sign off on routers
- Initiate Reject/Hold tags for suspect material
- Inspect product using basic measurement type equipment identified on the inspection sheet and complete forms as required with limited supervision

Minimum Experience and Education Preferred:

- Requires a high school diploma or GED
- Training through TS Training plan Trainee Phase I and II preferred.
- Previous work experience preferred.

Complete the Attached Job Application and submit to Human Resources as instructed at the top of this Job Posting.

** TCDC maintains a drug-free workplace and requires pre-employment testing including a physical. **
** Twin City Die Castings Company is an Equal Employment Opportunity / Affirmative Action Employer. **

TCDC is committed to providing equal employment opportunity to all job seekers according to all applicable equal opportunity and affirmative action laws and regulations. If you are a qualified individual with a disability, a disabled veteran, or an individual that has other barriers that limit your ability to access our on-line application system, please contact Candace Larson, Corporate Human Resources Manager at (651) 287-3981 or candacel@tcdcinc.com to discuss alternative ways to apply for open positions.



APPLICATION FOR EMPLOYMENT

1070 SE 33rd Avenue | 122 Cessna St. NW Minneapolis, MN 55414 | Watertown, SD 57201

520 Chelsea Road Monticello, MN 55362

······························ INSTRUCTIONS ···································	D			
Please print clearly and complete each section fully to assure the appropriate information is available for our consideration. To receive appropriate consideration, please identify the position you are interested in on the line at the right side of this application. Your application must be completed and signed on the bottom to receive consideration. If you have a question about filling out this application, please ask.				
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EQUAL EMPLOYMENT OPPORTUNITY				
TCDC provides a fair and equal employment opportunity for all job applicants regardless of race, color, religion, national origin, gender, sexual orientation, age, marital states or disability. TCDC hires individuals solely on the basis of their qualifications for the job to be filled.				
DRUG/ALCOHOL TESTING				
It is the policy of Twin City Die Castings Co. to conduct business in a drug/alcohol free environment. Before TCDC extends a formal offer of employment to an applicant, the applicant must provide evidence of a negative drug screen. In the event of a positive test result, the company will withdraw the job offer.				
 Applicant / Employer Rights Right of refusal – Any applicant may refuse the drug/alcohol-screening test. Such a refusal will result in any job offer being withdrawn by Twin City Die Casting Company Right to retest – Any applicant testing positive may request to: Explain or rebut a positive result on a confirmatory test. Have the original sample retested at the applicant's expense. If the confirmatory test results in a negative finding the applicant will be deemed eligible for hiring. 	Specific Position Applied For			
Confidentiality The Company will maintain the confidentiality of drug and alcohol testing results, as well as other information obtained during the administration of its drug and alcohol policy. Such information will only be released to those individuals with a need to know.	Applied			
My signature below is an indication that I have read this information, and that I consent to being tested for drugs as part of the	d Fo			
pre-employment physical as a condition of my employment.	ĭ			
pre-employment physical as a condition of my employment. SignatureDate//)ř			
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Signature	DI.			
APPLICANT'S STATEMENT I understand Twin City Die Castings Company will thoroughly investigate my work and personal history and verify data given on this application, on related papers and in interviews. I authorize the companies, educational institutions and/or persons named by me in this application to give any information they have regarding me, whether or not it is in their records, to Twin City Die Castings Company. I release said companies, educational institutions, and/or persons from any liability whatsoever for furnishing this information. I further agree to release Twin City Die Castings Company from any liability whatsoever that may arise from relying on information by these companies, educational institutions and/or persons. I promise that all of the information submitted by me on this Application for Employment is true and correct. I understand and agree that should any information supplied by me on the application or other Company records be found at any time to be untruthful, or if I am found to have omitted any matter from this or other Company records, I may, without recourse, be refused employment or immediately	Dr.			
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Name:	Last	First	MI		
H Div	Last				
Home Phone:	()	Cell Phone: ()		
Current Address:	Street	City	State Zip Code		
Social Security Numb	er:	Email Address:			
How were you referre	d to our company?				
Are you 18 years old	or older? □ Yes □ No				
Are you legally author	ized to work in the United States?	P □ Yes □ No			
Position:	Have you ever worked for Twin City Die Castings Company? ☐ Yes, as an Employee ☐ Yes, as a Temp ☐ No Position: Location: Hire Date: Termination Date:				
	Month Year	Month	Year		
Has any of your employ	syment or education been under a	a different name? ☐ Yes ☐ N	0		
Are any relatives emp	loyed by Twin City Die Castings (Co? □ Yes □ No			
Name:		Relationship:			
What wage is desired	?	_ Date available for employment?	?		
Are you available to w	ork (mark all that apply):				
☐ Full time	☐ Part time ☐ Temporary	☐ Days ☐ Evenings ☐ W	/eekends ☐ Overtime		
Are you willing to trave	el? □ Yes □ No Reloca	ate? □ Yes □ No			
Regular and punctual attendance at work is an essential requirement of the position for which you are applying. Are you able to satisfy this essential requirement? Yes No					
•••••	····· SKIL	LS INVENTORY ·····			
☐ Die Cast Operator☐ Forklift Certification☐ Microsoft Word☐ Other please expla	☐ DOT License ☐ Microsoft Excel	☐ GD&T ☐ CDL License ☐ Microsoft PowerPoint	☐ CMM Experience ☐ Microsoft Outlook ☐ Foreign Language:		
Are you physically able	e to:	Mfg. Equipment Operated	List specific machines:		
Work in extreme heat	? □ Yes □ No				
Stand during entire sh	nift? □ Yes □ No				

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••••••	•••••	EDUCATIONAL I		Degree/Diploma	Course Work
Education	Name and Address	of School		Received	Major/Minor
High School/GED					
College or University					
Graduate School					
Vocational/Business School or Other					
List any additional training, licenses or certificates which may have a bearing on your qualifications for employment: For example: professional seminars, company sponsored courses or professional affiliations.					
Please list any military	service vou believe is r		TARY SERVICE •		ed to list military service.
Branch of Service	·	Dates of Service	1.7	·	Job Related Skills, etc:
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Pro	ovide the names of one			own for at least one	year.
Name	Address/1	Telephone Telephone	Business/Occup	ation	Years Acquainted
1					
2					
3					
••••••	Give the names	work REF of two of your previous	ERENCES		•••••
Employer/Superv	visor	Company		Telephone	
1					
2					

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	FIVIFI		REGURIA

List your last four employers, starting with the most recent or current position. A resume may be attached to supplement the information provided below.

	Employer's Name & Address			May we contact this employer? ☐ Yes ☐ No	
1	Name & Title of Supervisor	Telephone Number	Dates Employed (mo. & yr.)		
			From:	To:	
	Position Held	Duties & Responsibilities			
	nnual Salary/Hourly Wage		Reason for Leaving		
	Employer's Name & Address			May we contact this employer? ☐ Yes ☐ No	
	Name & Title of Supervisor	Telephone Number	Dates Employed (m	o. & yr.)	
2			From:	To:	
	Position Held	Duties & Responsibilities			
	Annual Salary/Hourly Wage	Reason for Leaving			
	Employer's Name & Address			May we contact this employer? ☐ Yes ☐ No	
	Name & Title of Supervisor Telephone Number		Dates Employed (m		
3	Position Held	Duties & Responsibilities	From:	To:	
		Duties & Responsibilities			
	Annual Salary/Hourly Wage	☐ Full-time ☐ Part-time	Reason for Leaving		
	Employer's Name & Address			May we contact this employer? ☐ Yes ☐ No	
	Name & Title of Supervisor	Telephone Number	Dates Employed (mo. & yr.)		
4			From:	To:	
_	Position Held	Duties & Responsibilities			
	Annual Salary/Hourly Wage	☐ Full-time ☐ Part-time	Reason for Leaving		

Thank you for your interest in Twin City Die Castings Company!

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VOLUNTARY SELF-IDENTIFICATION FORM EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION EMPLOYER

TO ALL APPLICANTS:

This company is an *Equal Opportunity and Affirmative Action Employer*. We request your cooperation in providing the following information which will be used in accordance with statutes and regulations regarding Equal Employment and Affirmative Action. **Providing this information is voluntary.** All information received will be kept confidential. It will remain separate from your employment application and will not be used in any way during the interviewing or hiring process.

Name Last	First N	MI	Today's Date Month/Day/Year
Position Applied			
GENDER:			
	Male		Female
RACE/ETHNIC (CATEGORY: (Check One)		White (not of Hispanic origin): All persons having origins in any of the original peoples of Europe, North
	White (not of Hispanic origin)		Africa, or the Middle East Black (not of Hispanic origin): All persons having
	Black (not of Hispanic origin)		origins in any of the Black racial groups of Africa. Hispanic: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or
	Hispanic		origin, regardless of race. Asian or Pacific Islander: All persons having origins in any of the original peoples of the Far East, Southeast
	Asian or Pacific Islander		Asia, the Pacific Islands, or Indian Subcontinent. This area includes, for example: China, India, Japan, Korea,
	American Indian or Alaskan Native	∍	the Philippine Islands, Samoa. American Indian or Alaskan Native: All persons having origins in any of the original peoples of North
REFERRAL SOL	JRCE:		America, and who maintain cultural identification through tribal affiliation or community recognition.
	Private employment agency	_	Walk-in
	Newspaper		Employee referral
	Educational Institution		Other:
	State or Community Agency: Nam	ne:	